

READ THE FOLLOWING REQUIREMENTS AND RETURN COMPLETED APPLICATION TO:

**Village of New York Mills
1 Maple Street
New York Mills, NY 13417
Attention: Village Clerk/Treasurer**

VILLAGE OF NEW YORK MILLS FACILITY USE REQUIREMENTS

The use of all Village Facilities shall be subject to the approval and rules of the Village Board administered by the Parks Commissioner and or Police.

1. Organizations wishing to use municipal facilities shall first complete the Application for use of Community Facilities and return to the Village Clerk. The Mayor has final authority on approval.
2. In the event of inclement weather, the Mayor or their designee has the final authority on whether facilities are usable.
3. Alcohol shall not be brought onto or into municipal facilities at any time.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
6. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. Please make sure all doors are locked and lights are turned out when leaving.
7. Organizations using the facilities must clean up afterwards, leaving nothing that you bring in behind. Failure to comply will result in the loss of your deposit.
8. Permits may be revoked at any time.
9. Any organization with youth less than 18 years old requires the presence of adequate adult supervision at all time.
10. In case of emergency, please call 911.

Frequently Asked Questions Regarding Village Parks

- 1) How do I register?
Registrations must be made in person by anyone 21 years old or older. All school groups must have an adult (teacher, etc.) apply for permit.
- 2) Can you hold a park for me until I get there?
No, we take no registrations over the phone even if they are coming right in to make the registration.
- 3) Is there a rental fee or deposit?
Yes. There is a \$5.00 non-refundable fee for village residents and village organizations. \$50.00 non-refundable fee for non-residents and non-resident organizations. There is a \$75 cash deposit fee for all applicants which will be returned once the park has been inspected for cleanliness and the bathroom key has been returned. Proof of residency required.
***FEES WILL BE WAIVED FOR GROUPS SPONSERED BY THE VILLAGE: Fireman's Organizations, Senior Citizens Groups, Historical Society, and Youth Groups.**
- 4) Are there any restrooms, and will they be open?
Yes. Restrooms are available in both parks and the applicant will be supplied with a key a few days prior to the event. This key must be returned the following business day after the event or the \$75 deposit will not be returned.
- 5) Can we reserve a ball field?
No. There is no reserving of ball fields.
- 6) Are alcoholic beverages allowed?
No. No alcoholic beverages or beverages that claim to be non-alcoholic are allowed in any of the parks.
- 7) Can we obtain a permit to have alcoholic beverages?
No. There is no such permit.
- 8) Can parties be held in the park?
No stag parties, or any parties where alcohol will be served.
- 9) Can we have a picnic in the gazebo?
No. This is used only for weddings. Fee for gazebo is \$5.00 for village residents and \$25.00 for non-residents. Proof of residency required.
- 10) Can we have a band or DJ?
No. Only bands for village sponsored events are allowed. Radios are allowed but volume must be kept low.

No Rain Dates

Parks close at dusk.

Village of New York Mills

MAYOR
John Bialek

TRUSTEES
Chip Cieplenski
John Edwards
Kenneth Jarosz
Kenneth L McCoy

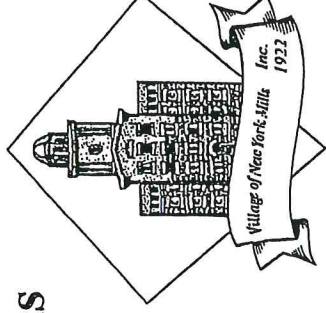
1 Maple Street
New York Mills, NY 13417
www.villageofnewyorkmills.org

(315) 736-9212
FAX 736-7561

CLERK/TREASURER
Sharon A. Guca

ATTORNEY
Michael Mistaszek

**HIGHWAY
SUPERINTENDENT**
Joseph R. Cotrupe, Jr.



APPLICATION FOR USE OF MUNICIPAL FACILITIES

Today's Date: _____ Date(s) Requested: _____

Facility Requested: Pietryka Park _____ Pulaski Park _____

Time Requested: From _____ to _____

INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: _____

Person in charge: _____

Mailing Address: _____

Telephone: Day _____ Night _____

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

Purpose of Use: _____

Total Participants Expected: _____ Adults: _____ Children: _____

Number of Village of NYM residents: _____ Number Non-Residents: _____

Is an admission fee charged? Yes _____ No _____

If so, what will proceeds be used for? _____

Applicant's proof of residency _____

Copy attached

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she, on behalf of _____ does hereby covenant and agree to defend, indemnify and hold harmless the **Village of New York Mills** from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of New York Mill's property, facilities and/or services by _____.
(Organization)

Signature of Organizations' Representative

Address: _____

Telephone Number: _____

For Village Use

Reviewed on _____ by _____

Approved Denied

Fee Paid _____ Cash _____ Check _____

Deposit Paid _____ Cash _____

Bathroom Key # _____

Deposit Refunded Yes _____ No _____ Date _____

If No, Reason _____