

Revised Directives for 5th Judicial District Town and Village Courts

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Thu 12/3/2020 3:40 PM

To: Angela M. Speziale <ASPEZIAL@nycourts.gov>

TO: ALL TOWN AND VILLAGE COURT JUSTICES AND COURT CLERKS, FIFTH JUDICIAL DISTRICT

Due to the rise in current covid-19 cases in the 5th Judicial District, the following directives are being implemented pending more formalized Orders which are anticipated to be received next week. These directives are to be implemented immediately.

1. There shall be "no in-person" proceedings in the 5th Judicial District Town and Village Courts unless absolutely required. (i.e. Preliminary Hearings on Felony matters will still need to be conducted "in-person").
2. Court matters may still be conducted virtually if all parties are able to do so technologically.
3. All matters that can, should be adjourned into the later part of January.
4. New filings, fine payments and suspension lifts should be handled by mail, if possible. You may accept such filings and/or payments physically if the person appears at the Clerk's Office. If contacted by telephone or email regarding the same, the defendant should be advised to handle it by mail.
5. The Court Clerks Offices should remain open alternating employees on-site physically to best prevent the spread of covid and if at all possible, work remotely until further notice and all health and safety protocols should be adhered to.

Should you need assistance to set up virtual appearances, please contact the OCA Helpdesk at 1-800-622-2522.

Very truly yours,

Hon. Gerard J. Neri
NYS Supreme Court Justice
Co-ordinating Judge of Town and Village Courts
of the 5th Judicial District
315-671-1133

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